

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

July 23, 2024
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin
Arne Bakker
Aaron Schielke
James Weaver
James Goodman

Cole Barnes
Ginger Waye
Erica Filler
Anne Montgomery, Atty

Call to Order

Vice-President Bozeman called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. Commissioner Bozeman noted that Commissioner Anderson was excused from the meeting due to his attendance at the Washington Public Ports Association (WPPA) Commissioners Seminar.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 2-0

Consent Items

- A. Minutes of the regular business meeting of July 9, 2024.
- B. Payment of checks #902364 through #902365 and #902366 through #902367 and #902368 through #902371 and #E02131 and #85989 through #85999 and #E02132 through #E02146 and #902372 through #902377 and #902378 through #902384 and #902385 through #902388 and #86000 through #86009 and #E02147 through #E02158 from the General Fund for \$194,485.70.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 2-0

Citizen Comments - None

Action Items

1. Agreement with N.L. Olson & Associates, Inc., for Olympic View Industrial Park (OVIP) NE Campus Site Concept Plans
Presented by Arne Bakker, Chief Operations Officer

Following presentation and after questions were addressed;

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Professional Services Agreement with N.L. Olson & Associates, Inc. for NE Campus Site Concept Plans in the amount of \$65,000 and authorize the CEO to execute the agreement.

MOTION CARRIES, 2-0

2. Agreement with Parametrix for Airport Way Phase 2.2 and 2.3 Environmental Update
Presented by Arne Bakker, Chief Operations Officer

Following presentation and after questions were addressed;

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Professional Services Agreement with Parametrix for the Airport Way Phase 2.2 and 2.3 Environmental Update and Final Design in the amount of \$54,590 and authorize the CEO to execute the agreement.

MOTION CARRIES, 2-0

3. Lessor's Consent to Assignment for Collateral with Steelhead Group Holdings, LLC and Kitsap Bank
Presented by James Goodman, Director of Facilities & Property Development

Following presentation and after questions were addressed;

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent to Assignment for Collateral with Steelhead Group Holdings, LLC, and Kitsap Bank and authorize the CEO to execute the consent.

MOTION CARRIES, 2-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Recognized Arne Bakker, Chief Operations Officer for reaching his 7th anniversary with the Port.

- Construction has begun on the Airport fire station exterior improvements project.
- Marketing – have released three issues of “Beyond the Hangar Doors” featuring airport tenants and will now do “Beyond the Breakwater” that will feature marina tenants in each edition.
- Reminded everyone that Bremerton Airshow is being held August 17 and 18 and provided some of the attractions that will highlight the show. The Port is also designing a kid zone this year.
- Next Tuesday, July 30, is the annual employee picnic.

Commission Reports / New Business

Commissioner Strakeljahn

- Toured both marinas over the weekend and attended Port Orchard farmers market. Discussed with James Weaver the weekend staff coverage at the marinas.
- Will be attending the Puget Sound Regional Council (PSRC) Executive Board meeting this week.

Commissioner Bozeman

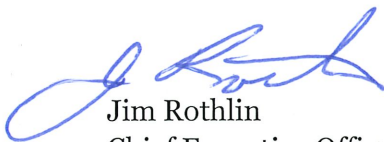
- Along with Mr. Rothlin and Mr. Weaver, did a walkthrough of Bremerton Marina with a marina tenant group. There was discussion on some of the topics covered and the importance of both marinas to their local downtowns.

Executive Session - None

Adjournment

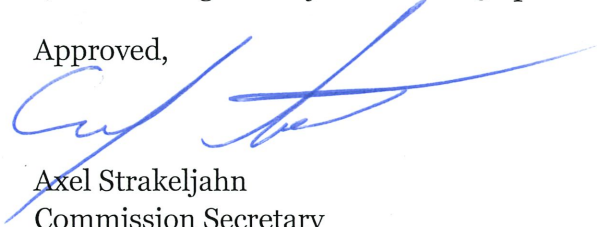
There being no further business before the Board, the meeting was adjourned at 6:32 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
August 8, 2024

Approved,



Axel Strakeljahn
Commission Secretary
August 13, 2024