

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

January 10, 2023
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Options Available

Commissioners and Staff Present

Commissioners

Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members

Jim Rothlin
Arne Bakker
Jeremiah Wiley
James Weaver
James Goodman
Monroe Whitman IV
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty

Call to Order

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

A. Minutes of the special meeting and regular business meeting of December 13, 2022.

B. Payment of checks #901687 through #901690 and #E01282 and #901691 through #901692 and #901693 through #901694 and #84487 through #84495 and #E01283 through #E01288 from the General Fund for \$2,142,158.56.

Payment of checks #E01289 through #E01290 and #901695 and #84496 and #84497 through #84518 and #E01291 through #E01299 from the General Fund for \$44,690.57.

- C. Resolution 2023-01 authorizing the CEO to sell and convey Port property of \$10,000 or less for the calendar year 2023.
- D. Fifth Amendment to Chief Executive Officer Contract

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments - None

Action Items

- 1. Bid Award for Mount Jupiter Way Site Development Project
Presented by Arne Bakker, Chief Operations Officer

Following presentation and discussion;

It was moved by ANDERSON, seconded by BOZEMAN to:

Award the Mount Jupiter Way Site Development Project to Nordvind Company in the amount of \$1,053,982.85, inclusive of tax, and authorize the Port CEO to execute the contract documents.

MOTION CARRIES, 3-0

- 2. Bid Authorization for Roof Replacements of 5737 Imperial Way (OVIP #3) and 5695 Imperial Way (OVIP #6)
Presented by James Goodman, Director of Facilities & Property Development

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Authorize Port staff to proceed with the bid call for 5737 Imperial Way (OVIP #3) and 5695 Imperial Way (OVIP #6) Roof Replacements Project.

MOTION CARRIES, 3-0

- 3. Final Acceptance - Wastewater Plant Emergency Generator Project with Ahearn Electric
Presented by James Goodman, Director of Facilities & Property Development

Following presentation and discussion;

It was moved by ANDERSON, seconded by BOZEMAN to:

Accept as final the Wastewater Emergency Generator Installation Project with Ahearn Electric, Inc.

MOTION CARRIES, 3-0

Bremerton Economic Development Corporation (BEDC) Meeting

President Strakeljahn recessed the Public Meeting and called to order the Bremerton Economic Development Corporation Meeting at 10:30 a.m. CEO Rothlin provided a briefing on the background and purpose of the BEDC.

1. Approval of Minutes

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Minutes of the January 11, 2022, Bremerton Economic Development Corporation meeting.

MOTION CARRIES, 3-0

2. Election of Officers

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Elect Axel Strakeljahn as Chairman, Gary Anderson as Vice Chairman, and Cary Bozeman as Secretary/Treasurer of the Bremerton Economic Development Corporation.

MOTION CARRIES, 3-0

With no further business to come before the Corporation, the BEDC meeting was adjourned, and the Public Meeting reconvened at 10:35 a.m.

Staff Reports

Jim Rothlin, Chief Executive Officer

- Recognized staff work anniversaries for January:
 - Ginger Waye, Executive Assistant, 30 years
 - Jeremiah Wiley, Chief Financial Officer, 1 year
- Provided an update on construction of the Multipurpose Facility which is at the stage of discussing a ribbon-cutting ceremony.
- Parking garage at Marina Square is now open for Bremerton Marina parking. James Weaver, Director of Marine Facilities, commented on the process and discussed the parking procedure.
- Announced the Port will be participating in two upcoming trade shows; the Seattle Boat Show February 3-11 and the Northwest Aviation Conference in Puyallup at the end of February.
- The Board will receive a state and federal lobbying report from the Port's lobbyist, Desimone Consulting Group at the next commission meeting.

Commission Reports / New Business

Commissioner Anderson

- Commented that the Port got accomplished a lot of important things last year but really looking forward to this year. It is going to be a great year where many important things need to be talked about and decided on.

Commissioner Bozeman

- Reiterated the importance of the Bremerton Marina parking garage and the challenges that came with the project. Credited those involved in the project for getting it all pulled together and completed.

Commissioner Strakeljahn

- Through Puget Sound Regional Council (PSRC) will be hosting an America's Tour in our region this spring. The Tour is put together by the United States Chamber of Commerce and includes leaders from several countries. PSRC is working hard on this tour and it will include Kitsap County.

Executive Session

President Strakeljahn recessed the meeting at 11:00 a.m. and reconvened into executive session at 11:05 a.m. for approximately 30 minutes for the purpose of considering the price and terms at which real estate may be leased or sold when public discussions could disadvantage the Port's negotiations [RCW 42.30.110(1)(c)]. At 11:35 a.m. executive session was extended 20 minutes; at 11:55 a.m. extended 30 minutes; and at 12:25 p.m. extended 10 minutes.

At 12:38 p.m. the regular meeting was reconvened.

Adjournment

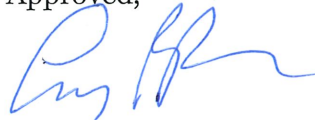
There being no further business before the Board, the meeting was adjourned at 12:38 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
January 19, 2023

Approved,



Cary Bozeman
Commission Secretary
January 24, 2023