

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

August 24, 2021
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Arne Bakker
James Weaver

Warren Hendrickson
Ginger Waye
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 6:00 p.m.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of August 10, 2021.
- B. Payment of checks #E00604 and #82705 through #82721 and #E00605 through #E00609 and #901387 through #901388 and #901389 through #901390 and #901391 and #E00610 and #82743 through #82802 and #E00625 through #E00634 and #901392 through #901394 from the General Fund for \$357,399.40; #82704 and #E00611 and #82722 through #82723 and #82742 from the Construction Fund for \$172,912.52. Void Checks #82797 through #82799 due to print error.

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments - None

Action Items

1. Office Space Lease Agreement with Avian Flight Center
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the office space lease agreement with Avian Flight Center, Inc. for the period of five (5) years with three (3) five (5) year options.

MOTION CARRIES, 3-0

2. Olympic View Industrial Park Land Lease Amendment #1 with Circuit of the Northwest, LLC
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Olympic View Industrial Business Park Land Lease Amendment #1 with Circuit of the Northwest, LLC

MOTION CARRIES, 3-0

3. Bid Award to Aqua Dive Services, LLC for Port Orchard Marina Boat Fire Repairs Project #03-20-0304
Presented by James Weaver, Director of Marine Facilities

Following presentation;

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve the bid award to Aqua Dive Services, LLC and authorize the CEO to execute the contract and issue a Notice to Proceed

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Reported on a meeting held earlier in the day with state legislators regarding the Port's \$2.2M ask for state capital budget funding for the Port Orchard Marina breakwater replacement project. Legislators in attendance were Ways & Means Committee Vice-Chair Senator David Frockt, Senator Emily Randall, and Representative Michelle Caldier. Discussion ensued with the Board.
- Provided an update on the Multipurpose Facility restaurant Request for Qualifications (RFQ) and Request for Proposals (RFP) schedule/process.

- Shared a Saints Car Club letter of thanks to the Port and, specifically, Marina Operations Manager Kathy Garcia, for support of the 2021 Cruz event.

Commission Reports / New Business

Commissioner Strakeljahn

- Inquired whether the new washers and dryers installed at the marinas are leased or purchased. Mr. Weaver responded that they are leased on a profit-sharing contract and the Port is very happy with the service being provided.
- Requested reports be provided at an upcoming meeting by Airport Manager Warren Hendrickson on his recent attendance at an Airport Public/Private Partnership conference and the status of the south hangar project.
- Attended the Kitsap Public Facilities District (KPFDD) meeting during which Circuit of the Northwest provided an update on their project and KPFDD reported increased revenues.
- Participated in a Central Puget Sound Economic Development District (CPSEDD) meeting regarding regional economic strategic planning for 2022.

Commissioner Bozeman

- Requested a status report be provided at an upcoming meeting on the Bremerton Marina parking issue.

Executive Session

President Bozeman recessed the meeting at 6:45 p.m. and reconvened into executive session for approximately five (5) minutes regarding: potential litigation legal issues [RCW 42.30.110(1)(i)].

At 6:54 p.m. the regular meeting was reconvened.

Adjournment

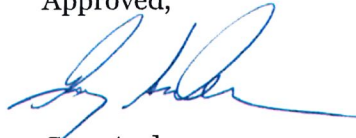
There being no further business before the Board, the meeting was adjourned at 6:54 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
September 9, 2021

Approved,



Gary Anderson
Commission Secretary
September 14, 2021