

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

July 14, 2020  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of June 23, 2020 and the special meeting of June 30, 2020.
- B. Payment of checks #901176 through #901179 and #81301 through #81302 and #901180 through #901182 and #81310 through #81344 and #E00130 through #E00137 and #901184 and #81350 through #81357 and #E00138 through #E00140 from the General Fund for \$113,021.81; #81303 through #81309 and #81345 through #81349 from the Construction Fund for \$32,832.70.

**Information Items**

1. Traffic Study Presentation on the State Hwy 3 and Airport-Industrial Way Intersection – Len Psyk, Panattoni Development

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

**Action Items**

**Staff Reports**

**Commission Reports / New Business**

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
07/14	10:00 am	*Commission Regular Meeting via ZOOM
07/23	10:00 am	Puget Sound Regional Council (PSRC) Executive Board
07/28	6:00 pm	*Commission Regular Meeting via ZOOM

**PLEASE NOTE: ALL MEETINGS BEING HELD REMOTELY**

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

June 23, 2020  
6:00 PM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Commissioners and Staff Present**

Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Bozeman called the meeting to order at 6:00 p.m.

**Approval of Agenda**

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of June 9, 2020.
- B. Payment of checks #81262 and #901173 through #901175 and #81265 through #81275 and #E00109 through #E00116 and #81278 through #81300 and #E00117 through #E00128 from the General Fund for \$131,088.91; #81263 through #81264 and #81276 through #81277 and #E00129 from the Construction Fund for \$165,777.51.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

**Citizen Comments - None**

**Action Items**

1. Bid Award to Nordland Construction NW, Inc. for the South Hangar Project – Phase 1 Site Development.

*Presented by Warren Hendrickson, Airport Manager*

Following PowerPoint presentation and discussion;

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the bid award to Nordland Construction NW, Inc. and authorize the CEO to execute the contract and issue a Notice to Proceed.

**MOTION CARRIES, 3-0**

2. Resolution 2020-05 authorizing submission of application for grant funding assistance to the Washington State Recreation and Conservation Office for the Port Orchard Marina Breakwater.

*Presented by James Weaver, Director of Marine Facilities*

Following presentation and discussion;

**It was moved by ANDERSON, seconded by STRAKELJAHN to:**

Approve Resolution 2020-05 authorizing application for a Washington State Recreation and Conservation Office Boating Infrastructure Grant (BIG) in support of the Port Orchard Marina Breakwater Replacement project.

**MOTION CARRIES, 3-0**

3. Final Acceptance for Airport Maintenance Operations Facility Equipment Shed Project with AMNW Construction Partners LLC.

*Presented by Warren Hendrickson, Airport Manager*

Following presentation and discussion;

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve as final the construction contract with AMNW Construction Partners LLC in the amount of \$281,288.13.

**MOTION CARRIES, 3-0**

**Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Provided updates on the following projects:
  - NE Campus Lot 2 spec building
  - Hwy 3 frontage development

- Runway and taxiway lighting rehabilitation
- Port Orchard Marina breakwater replacement noting that the grant discussed earlier in the meeting is only one of many that will be pursued
- A workshop is scheduled for next Tuesday, 10:00 a.m. as a special meeting to brainstorm on three different scenarios for how the Commission might envision the build out of Port industrial park properties over the long term. Rice Fergus Miller will be participating in the workshop.
- Currently in discussions with three other parties looking to build their own buildings on Port properties which is a positive sign during this stay-at-home time.
- Reported on a “gear-up” landing with minimal damage at the airport on Sunday afternoon and gave a shout-out to airport employee James Garcia who provided immediate response to the incident on his day off.
- The Port has been contacted by a riverboat company interested in including Bremerton Marina as a cruise stop in the coming year.
- Provided update on the COVID-19 stay-at-home order stating the County has applied for Phase 3 which would allow the Port to open their administrative doors to the public. He discussed how the Port is preparing for that opening.

### **Commission Reports / New Business**

#### *Commissioner Strakeljahn*

- Reported on the Washington Public Ports Association’s virtual roundtable meeting on economic development in Washington State with Lisa Brown, Department of Commerce Director.

#### *Commissioner Anderson*

- Reported he has been attending transportation meetings and, although it’s like putting together a Rubik’s cube, is beginning to get a handle on them.
- Received an email from Saints Car Club stating they would still like to have the annual Cruz car show in Port Orchard; potentially on August 8.
- Will be meeting with the Port Orchard Mayor Rob Putaansuu and Port lobbyist Dylan Doty regarding capital funding requests.

#### *Commissioner Bozeman*

- Discussed the importance of the Port continuing to do our job to stimulate the economy during this time of economic downturn. It is a good sign for our region that the Port is seeing some significant growth with building manufacturing facilities, expanding the airport, etc.
- Reminded everyone of the Governor’s new order requiring face masks be worn and to stay safe and healthy.

**Executive Session - None**

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 6:47 p.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
July 9, 2020

Gary Anderson  
Commission Secretary  
July 14, 2020

Draft

## PORT OF BREMERTON

### SPECIAL MEETING MINUTES

June 30, 2020  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

#### **Commissioners and Staff Present**

##### Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

##### Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu  
Arne Bakker

James Weaver  
Warren Hendrickson  
Ginger Waye

#### **Call to Order**

President Bozeman called the meeting to order at 10:00 AM

#### **Work Study Session**

Arne Bakker, Director of Business Development provided background on the process to date for developing an industrial park master development plan and introduced Steve Rice, Rice Fergus Miller, Inc. (RFM).

Mr. Rice reviewed the work that has been done with Port staff and described four elements making up the scope of work. It is now time to get feedback and thoughts from the Board before moving forward. Using technical site plan drawings and sketches provided site concepts and described the concepts for two options – one with racetrack and one without.

There was full discussion with the Board on concepts and transportation planning.

Next steps for RFM: Have two more pieces to accomplish in the work plan along with taking this first piece further and adding identity planning opportunities for the corridor. Two more Board updates are scheduled as the work plan progresses. Will incorporate comments received today and some of the suggestions for the future in our 20-year focused master plan report that will be provided at the end of this process.

#### **Adjournment**

There being no further business before the Board, the meeting was adjourned at 11:25 a.m.

Submitted,

Jim Rothlin  
Chief Executive Officer  
July 9, 2020

Approved,

Gary Anderson  
Commission Secretary  
July 14, 2020