

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

May 26, 2020  
6:00 PM

Remote Access Only  
Zoom Meeting ID: 335 903 0010  
Zoom Call-In: (253) 215-8782  
BKAT Live Stream

**Commissioners and Staff Present**

Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Bozeman called the meeting to order at 6:00 p.m.

**Approval of Agenda**

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting and executive session of May 12, 2020.
- B. Payment of checks #901158 through #901159 and #81193 and #81196 through #81207 and #81208 and #E00084 through #E00090 and #901160 and #901161 and #81212 through #81234 and #E00091 through #E00094 and #901163 through #901166 from the General Fund for \$142,582.05; #E00083 and #81194 through #81195 and #81209 through #81211 from the Construction Fund for \$45,774.64. Void Check # 81200 and #81202.

**It was moved by ANDERSON, seconded by STRAKELJAHN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. 2020 Budget Review – Sherman Hu, Chief Financial Officer

Mr. Hu presented a worst case scenario 15% budget reduction due to COVID-19 financial impact concerns. He provided proposed reductions to operating revenue; capital projects; and operating expenses. Mr. Salisbury provided detail on the affected airport and marina capital projects and the process in deciding what could be deferred.

There was full discussion on the variances in the budget and it was noted the budget would remain balanced even if worst-case scenarios were realized.

## Citizen Comments - None

## Action Items

1. Puget Sound Energy (PSE) Easement for Wastewater Improvement Project  
*Presented by Fred Salisbury, Chief Operations Officer*

Following presentation and discussion;

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Puget Sound Energy easement and authorize the Commission President to execute the easement document.

**MOTION CARRIES, 3-0**

## Staff Reports

*Jim Rothlin, Chief Executive Officer*

- Provided status updates on the following:
  - Olympic View Industrial Park construction projects for NE Campus Lot 2 and SR3 Frontage Site Development
  - COVID-19 as it relates to Port operations
  - Multi-purpose facility project
- Will be responding to a Port Orchard Marina tenant's questions regarding Kitsap Transit ferries tied to the breakwater.
- In response to Commissioner Bozeman's question, Mr. Weaver stated the cruise line will not be making a spring visit to Puget Sound but committed to a fall sailing.

## Commission Reports / New Business

*Commissioner Anderson*

- Enjoyed participating in the recent presentation by the Commercial Aviation Coordinating Commission (CACC) and asked staff to keep the Board informed as things move forward. Mr. Hendrickson stated mid-July is the next scheduled update.

- Asked if there was word on whether The Cruz event in Port Orchard was still scheduled and Mr. Weaver stated the Port has not yet received confirmation.
- Reminded everyone the Kitsap Health Board will meet tomorrow and discuss whether Kitsap should apply for a variance to enter Phase II of the Governor's reopening plan.

*Commissioner Strakeljahn*

- Thanked CACC for the recent presentation and stated that public input will be crucial.
- Reported on a CARES Act webinar he attended.
- Will be attending a Puget Sound Regional Council Economic Development Board meeting later in the week.

*Commissioner Bozeman*

- Asked about the south end hangar development; Mr. Rothlin stated a presentation will be provided at the next meeting.
- Thanked staff for all their diligent work during this extraordinary time of COVID-19.

**Executive Session - None**

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 6:30 p.m.

Submitted,

Approved,



Jim Rothlin  
Chief Executive Officer  
June 4, 2020



Gary Anderson  
Commission Secretary  
June 9, 2020